



THE PETITION FOR APPEALS

Activity ID:

Filing Date:
Appellant Company:
Address:

Dear Valued Interested Party,

Greetings of peace.

Sincerely aiming to fulfil at the highest degree your needs and expectations. Our decisions are rest assured outlined from facts, results of IPS Processes and Protocols implementations which are monitored and measured periodically. There are always room for continual improvements we believed. Equally happy calling our attention and addressing your concerns further. Our ethos, Every "problem" is an "opportunity" to find solution and improvements. With high regard, encouraging you to have it escalated into our Appeals process and documented herein and submit to us including the supporting evidences for further actions as necessary at info@ipscertification.com . Kindly be reminded that deadline for submission is 30 calendar days from the date we issue our decision. Further delays IPS reserves the right to reject any of your petition and concludes our decision as final. We shall update you of the progress and feedback once received. In addition, kindly refer to www.ipscertification.com for the Appeals Process for reference.

I. Petition Details

Details of Appeals	
State the name if there's any involvement of IPS Personnel	
Describe the Supporting Documents	

II. Petitioner Confirmation

The undersigned, I, on behalf of the company confirms the following: <ul style="list-style-type: none"> ▪ The petition is raised to ask for reconsideration to reverse the existing decision of IPS; ▪ The evidences provided are true and legit; and ▪ A consent is granted to IPS, to its appointed representative to access, review and use as reference for the appeals process. 			
Authorized Representative Name			
Designation		Mobile	
Email		Landline	
Date Completed		Signature	
Remarks			

III. Validation Details

Appeals Source	
Petition Content Relevance	
Validation Remarks	

IV. Action Plan Details

Proposed Actions/Corrective Action Reference ID:	Issue Date	Issue By	Remarks

V. Actions Initiated

Proposed Actions Reference ID & Issue Date:	
Implemented By:	
Client Communication:	
Client Acceptance:	
Remarks:	

VI. IPS Review

Name			
Date Completed		Signature	
Remarks			